

Children with Health Needs Who Cannot Attend School Policy

Approved by:	CLT Board of Trustees	Date: 5th March 2026
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Contents

1. Aims	2
2. Legislation and guidance	2
3. The responsibilities of the school	2
4. Monitoring arrangements	3
5. Links to other policies	3

1. Aims

This policy aims to ensure:

- A good education for children who cannot attend school because of health needs
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

2. Legislation and guidance

This policy reflects the requirements of the [Education Act 1996](#).

It is also based on guidance provided by the local authority. A link to the guidance is available in Appendix 1 .

This policy complies with CLT's funding and articles of association.

3. The responsibilities of the school

Please refer to Appendix 1.

[DfE guidance](#).

3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

Please refer to Appendix 1 for further details.

3.2 If the local authority makes arrangements

If the school can't make suitable arrangements, your local authority and their representative will become responsible for arranging suitable education for these children. For further details about how and when your local authority would take over responsibility please refer to Appendix 1.

In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil
- Share information with the local authority and relevant health services as required
- Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully

When reintegration is anticipated, work with the local authority to:

- Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible

- Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
- Create individually tailored reintegration plans for each child returning to school
- Consider whether any reasonable adjustments need to be made

4. Monitoring arrangements

This policy will be reviewed annually by the board of Trustees. Please refer to Appendix 1 for the name of the person responsible for completing the school specific information.

5. Links to other policies

Please refer A

Appendix 1

Appendix 1: School Specific Information and checklist

(2) Link to Local Authority Guidance	https://www.greys.beds.sch.uk/hospital-education/
(3) The responsibilities of the school.	This policy reflects the requirements of the Education Act 1996. It is also based on guidance provided by the local authority. This policy complies with CLT's funding and articles of association. Link to helpful documents: Education Act - https://www.legislation.gov.uk/ukpga/1996/56/contents DfE guidance - https://www.gov.uk/government/publications/supporting-pupils-at-school-with-medical-conditions —3
(3.1) If the school makes arrangements. Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.	Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school by: • consulting with parents and children about the most appropriate arrangements • liaising with parents to determine the child's programme of study whilst they are absent from school • actively monitor pupil progress • making arrangements to reintegrate children into school by setting a meeting and a reintegration plan, establishing any potential barriers to learning and ensuring the plan seeks to overcome these • keeping children informed about school events and encouraging communication with their peers • providing access to work. Including sending work home, set using Google Classroom, providing communication via the class teachers and SENCo liaising with hospital schools. The named member of staff responsible is Mr Wilby. He can be contacted via senco@woottonprimary.co.uk
(3.2) If the local authority makes arrangements. If the school can't make suitable arrangements, the local authority and their representative will become responsible for arranging suitable education for these children.	The local authority for Wootton Primary is Bedford Borough. If the school can't make suitable arrangements, Bedford Borough will become responsible for arranging suitable education for these children. • It is the school's responsibility to make these referrals. • Bedford Borough is aware of its responsibilities regarding children and young people who have health needs and will ensure that arrangements are in place to minimise, as far as possible, the disruption to normal schooling by continuing education as normally as the incapacity allows. • The Borough provides support and guidance on meeting the needs of pupils with health needs through the Medical Needs Team (MN), part of Greys Education Centre (Alternative Provision 3 Academy), as well as providing education at Bedford Hospital. • The Medical Needs team has a vital role in delivering and monitoring the specialist provision required for pupils during their illness. • The Borough considers a child or young person to be

	receiving full time education if they receive 10 sessions per week, 2 per day, split by a break, with up to 1 1/2 hrs of 1:1 teaching in a session, delivered face to face by a fully qualified teacher. • Teaching will be offered during the term dates set by Bedford Borough Council. • Local Authorities are responsible for arranging suitable fulltime education for children of compulsory school age who, because of illness, would not receive suitable education without such provision. Schools should follow the procedures set out above and if appropriate, send referrals for children and young people with health needs to the Head of Medical Needs at Greys Education Centre. The referral forms are available on the Greys Education Centre website: https://www.greys.beds.sch.uk/referral-forms/ In cases where the local authority makes arrangements, the school will: • Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil • Share information with the local authority and relevant health services as required • Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully. When reintegration is anticipated, work with the local authority to: • Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible • Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school) • Create individually tailored reintegration plans for each child returning to school • Consider whether any reasonable adjustments need to be made
(4) Monitoring arrangements This policy is subject to annual approval by the Board of Trustees. Schools are responsible for completing their school specific information.	This policy will be reviewed annually by the school SENCo. At every review, it will be approved by the local governing board.
(5) Links to other policies This policy links to the following policies:	Accessibility Plan Supporting pupils with medical conditions Greys Education Centre Guidance